



Training Needs Questionnaire 2011 – Summary

Many thanks to everyone who has taken the time to complete the 2011 training needs questionnaire, the information provided has given a good indication to the training needs of organisations within the voluntary and community sector.

Don't worry if you haven't managed to complete the questionnaire there's still time – visit www.manchestercommunitycentral.org/training and click on the training needs questionnaire link.

It will come as no surprise that the underlying theme to the responses is funding!

Whether it is funding to pay for training, support around locating and applying to funds, assistance when completing application forms or planning for the future, funding is a top priority to many organisations. Knowing the need for this type of support we will look to source training opportunities and offer workshops in these areas where available.

In response to comments regarding e-learning a dedicated website page will be developed to provide more information and highlight the number of opportunities available.

All the responses received allow us to shape the training co-ordination service and will be used when working with providers to ensure we make accessing learning opportunities easier.

On the next page you will find a summary of the responses received so far, if you would like to contribute to the questionnaire, have any questions or would like to discuss your organisations training needs then give us a call on **0333 321 3021**.

Please do keep referring to the website for further developments and don't forget to visit the noticeboard page which highlights training opportunities coming up in the New Year including a Big Lottery Fund workshop.



Key Summary

- 94% of responses were received from voluntary and community sector organisations.
- There was an even split of type of role held within organisations by respondents.
- Cost of attending and lack of time were identified as the two main barriers in accessing training.
- Training Budget – 58.7% claimed that their organisation did not have a budget where as 41% claimed that their organisation did have a training budget.
- E-learning – 60% claimed to have not accessed any e-learning courses whereas 40% stated that they had embarked upon some form of e-learning.
- Lack of face to face contact is the main barrier to accessing e-learning programmes.
- Majority of respondents claimed that they would like to hear more about e-learning and the number of opportunities available.

The following training courses were identified as priority to attend in the next 3 months:-

Area	Course
Governance and Leadership	Leadership Skills Business Planning Strategic Planning
Managing Risk	Safeguarding First Aid Data Protection
Business Skills	Partnership working Project Planning
Volunteering	Volunteers and the Law
Fundraising and Finance	Writing Application Forms Bookkeeping Budgeting and Cashflow forecasting
Personal Development	Managing Change
Other	Coaching / Mentoring Marketing publicity and PR

Work has already commenced to source appropriate training courses in these areas please keep checking the website or call 0333 321 3021 for more information.